

LEGISLATIVE FACT SHEET

DATE: 10/23/17

BT or RC No: BT18-025
(Administration & City Council Bills)

SPONSOR: Office of the Sheriff
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: William Clement

Provide Name: William Clement

Contact Number: 630-2217

Email Address: william.clement@jaxsheriff.org

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

The U.S. Department of Justice, Office of Justice Programs has approved our application for funding under the Bureau of Justice Assistance (BJA) FY 17 Body-Worn Camera Policy and Implementation Program: Implementation or Expansion of BWC Programs for Extra-Large Agencies.

This legislation is necessary to appropriate the grant funds of \$997,956.00 and a local in-kind match of \$997,965.00 for a total of \$1,995,921.00.

The Federal grant funds will cover:

1. the cost of travel of two staff members to one National and one Regional BWC Conference,
2. the purchase of 1,113 body-worn camera systems, which include:
 - a. the use of 1,113 cameras,
 - b. a 5 year warranty,
 - c. a mid-cycle technology upgrade,
 - d. a software license,
 - e. State Attorney's Office access,
 - f. unlimited data storage,
 - g. spare cameras, and
 - h. 200 docking stations

The local in-kind match will be from the salaries and benefits of employees assigned to the Jacksonville Sheriff's Office's Body-Worn Camera Unit, which include:

1. one police Lieutenant,
2. one police Sergeant,
3. four police Officers,
4. three Help Desk Technicians, and
5. two part-time Logistics Coordinators.

We expect that all members of the Unit will work 100% of thier time on the project. The Lieutenant will be assigned to the project for 21 months following award and City Council approval. The Sergeant, four police Officers, and three Help Desk Technicians will be asigned to the project for 18 months. The two part-time Logistics Coordinators will work a total of approximately 826 hours on the project.

\$997,956.00

APPROPRIATION: Total Amount Appropriated: \$1,995,921.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s):	From: U.S. Department Justice, Office of Justice Programs	Amount: \$997,956.00
	To: Travel and Specialized Equipment	Amount: \$997,956.00
Name of State Funding Source(s):	From:	Amount:
	To:	Amount:
Name of City of Jacksonville Funding Source(s):	From:	Amount:
	To:	Amount:
Name of In-Kind Contribution(s):	From: Salaries and Benefits	Amount: \$997,965.00
	To: Salaries and Benefits	Amount: \$997,965.00
Name & Number of Bond Account(s):	From:	Amount:
	To:	Amount:

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

This legislation is necessary to appropriate grant funds of \$997,956.00 and a local in-kind match of \$997,965.00 for a total of \$1,995,921.00. The grant period is October 1, 2017 through June 30, 2019. Ongoing maintenance costs are unknown at this time.

The Federal grant funds will cover:

1. the cost of travel of two staff members to one National and one Regional BWC Conference,
2. the purchase of 1,113 body-worn camera systems, which include:
 - a. the use of 1,113 cameras,
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We expect that all members of the Unit will work 100% of their time on the project. The Lieutenant will be assigned to the project for 21 months following award and City Council approval. The Sergeant, four police Officers, and three Help Desk Technicians will be assigned to the project for 18 months. The two part-time Logistics Coordinators will work a total of approximately 826 hours on the project.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency. <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision. <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> Oversight provided by Lieutenant L. Hotard with the Support Services Division of the Jacksonville Sheriff's Office. The award documents are final with no negotiation. OGC will review. </div>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS: **Yes** **No**

Continuation of Grant?


Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?

Attachment: If yes, attach appropriate form(s).

Reporting Requirements?

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports.

Division Chief: 
(signature)

Date: 10/23/17

Prepared By: 
(signature)

Date: 10/23/17

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: _____

(Name, Job Title, Department)

Phone: _____

E-mail: _____

From: William Clement, Chief - Budget & Management Division, Office of the Sheriff

Initiating Department Representative (Name, Job Title, Department)

Phone: 630-2217

E-mail: william.clement@jaxsheriff.org

Primary Contact

William Clement, Chief - Budget & Management Division, Office of the Sheriff

(Name, Job Title, Department)

Phone: 630-2217

E-mail: william.clement@jaxsheriff.org

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From: _____

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary Contact

(Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:

Yes

No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED